



Mid Kaweah Groundwater Sustainability Agency

Assessor's Parcel Number Transfer Form

Purpose

This form serves as documentation and authorization of an Assessor Parcel Number (APN) transfer from a Water Account to another Water Account within the Kaweah Water Dashboard. This form allows the Mid-Kaweah GSA to archive and approve APN movement in conjunction with Parcel Verification. This form also serves as documentation and authorization of a transfer of groundwater credits (GWC). This form allows the Mid-Kaweah GSA to archive and approve GWC movement.

Policy Background

- **Parcel Verification Policy** [Adopted August 8, 2023] states, "In order to mitigate the risk of inadvertent or deliberate inclusion of water allocations into unauthorized accounts, all parcels within the Water Dashboard must undergo verification by the respective Fee Title Owner. Additionally, individuals, such as managers or renters, who utilize land without possessing ownership rights, are required to obtain explicit permissions from the landowner through the Dashboard to assert any entitlements or ownership within the system.
- **Land Transfers and Sales Policy** [Adopted July 11, 2023] states, "In the absence of any preexisting written agreements between the landowner and renter/buyer, any unused water credits shall be deemed the property of the landowner by default. Since water credits are recognized as assets tied to the property, it is the sole responsibility of the landowner to specify the proportion of water credits they intend to share with the prospective renter/buyer, ranging from 0% to 100%. Conversely, in cases where water debits or penalty fees are associated with a parcel, the landowner or lessee shall settle any outstanding water fees and penalties prior to selling or renting the land. In the event of contract termination or land sale before the conclusion of the water year, the landowner or lessee must promptly settle any intra-year water bills to ensure a balanced account. The new landowner will still receive an annual bill at the conclusion of the water year, but only for the portion of the year they own the property."
- **Water Accounting at the Sub-APN Level** [Adopted July 11, 2023] states, "a grower retains the right to request the division of an APN into multiple smaller sub-APN units for tracking purposes."
- **Mid-Kaweah GSA Emergency Ordinance** [Adopted May 1, 2022] authorizes that a, "groundwater user may transfer Native Yield and Relief Pumping Tier supplies to other parcels under common management or ownership, provided such transferee parcels are registered in the Agency's Water Dashboard."
- **Inter-GSA Groundwater Credit Transfer Policy** [Adopted July 8, 2025] states a, "entity or landowner requesting the transfer must be in good standing."
- **Precipitation Credit Policy** [Adopted October 10, 2023] states, "unlike other water sources, unused precipitation credits will not carry over to the following year."
- **Orphan Credits Policy** [Adopted March 11, 2025] states, "the GSA will issue a refund to the landowner for any remaining credits once the parcel is sold for development."

SECTION 1. APPLICANT INFORMATION

Applicant Name: _____

Water Account Number: _____

Phone: _____

Email: _____

SECTION 2. ASSESSOR'S PARCEL NUMBER TRANSFER DETAILS

Please describe the transfer details in the following lines.

APN = Assessor Parcel Number
 WA = Water Account
 GWC = Groundwater Credits

APN (Transfer)	Original WA	New WA	GWC Transfer Amount [AF] **	APN (Retaining GWC)	GSA Official Use		
					GWC Transfer Amount [AF]	GWC Retained Amount [AF]	Water Year

** By default, 100% of Groundwater Credits (1 GWC = 1 acre-foot) accumulated on an APN are tied to that APN during an APN transfer unless the landowner (APN-Transfer) agrees to alter the GWC Transfer Amount.

SECTION 3. LANDOWNER CERTIFICATIONS & WA HOLDER ACKNOWLEDGEMENTS

I certify that the following information is accurate and true.

Print Name Applicant:	Signature:	Date:
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Print Name APN (Transfer) Landowner:	Signature:	Date:
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Print Name APN (Retaining GWC) Landowner:	Signature:	Date:
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Print Name Original WA Holder:	Signature:	Date:
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Print Name New WA Holder:	Signature:	Date:
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[GSA Official Use Only] STAFF REVIEW

☐ Account(s) Reviewed ☐ Land Ownership Verified ☐ Supporting Documents
GWC Case: ☐ Internal ☐ Post-Sale ☐ Orphan ☐ Special

Date of Transfer: _____

Print Name: _____

Title / Position: _____

Signature: _____ Date: _____

Mid-Kaweah Groundwater Sustainability Agency
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